

Community Forum Meeting
Meeting Notes
August 23, 2007
7:00 p.m.
City Council Chambers
Moderator, Mike Hathaway

Moderator, Mike Hathaway began the meeting at 7:05pm and took role:

Emma Dickinson – Mike Hathaway (Rep)
Farviews/Pattee Canyon – Ray Aten (Rep)
Franklin to the Fort – Lewie Schneller (Alt)
Grant Creek – Absent
Heart of Missoula – Ellie Hill (Rep)
Lewis & Clark – Greg Gullickson (Rep)
Lower Rattlesnake – Absent
Miller Creek – Absent
Moose Can Gully – Thomas Theisen (Rep)
Northside – Absent
Riverfront – Melissa Schmitt (Rep)
Rose Park – Annette Puttkammer (Rep)
South 39th – Absent
Southgate Triangle – Ann Carpenter (Alt)
University District – John Snively (Rep)
Upper Rattlesnake – Jan Hoem (Rep)
Westside – Absent
City Council Liaison – Jon Wilkins
Neighborhood Liaison – Nick Roberts

Others Present

Mark Landkammer

Quorum

Quorum was established

Adoption of Agenda

Ms. Gullickson moved to approve the agenda. *Ms. Hoem* seconded. The motion passed unanimously.

Public Comment

No public comment

Approval of Minutes

Mr. Snively asked that the July CF meeting minutes be amended with a removal of his endorsement of a resolution in support of the traffic calming devices in the Univ. District NC.

Ms. Schmitt asked that the July CF meeting minutes be amended noting that the gate at the Osprey stadium will be constructed in spring, 2008.

Mr. Gullickson moved that the July CF minutes be adopted as amended. **Mr. Snively** seconded the motion. The motion passed unanimously.

Announcements

Neighborhood Liaison Report:

Mr. Roberts announced that the group needed to sign up for moderator roles for upcoming CF meetings. He passed around a sign-up sheet. **Mr. Roberts** announced that a few representatives from Franklin to the Fort NC had proposed an idea of providing a monetary (small grant) incentive of up to \$200 to one NC for its attention to its NC website. This “prize” would be a competitive effort among all NC’s and would involve a process yet to be determined. **Mr. Wilkins** suggested a certificate for website management might be included in the incentive project. **Mr. Aten** reminded the group that Bob Jaffe held an introductory meeting about managing neighborhood websites a while back; he thought it would be worth holding one of these again. **Mr. Roberts** announced that the City Talk survey on “Keeping livestock and fowl within Missoula city limits” just concluded with approximately 400 completed surveys. He announced that City Council’s public hearing on this issue will be held on Monday, August 27th. **Mr. Wilkins** asked whether or not the public can complete more than one survey per computer. **Mr. Roberts** responded that this isn’t possible. **Mr. Roberts** conveyed that the City Talk project costs about \$20 per month and a small grant would be a more appropriate funding source than the annual CF budget (of \$400). **Mr. Wilkins** encouraged everyone to come to the City Council meeting and voice their opinions on the chicken issue. **Mr. Roberts** announced that this will likely be his last Community Forum meeting before he moves from Missoula. He wished everyone well and expressed his gratitude for their continued support throughout the last year.

Presentations

Office of Planning and Grants presentation on the “Zoning and Subdivision Regulations Update”- Mark Landkammer.

- Missoula’s zoning and subdivision ordinances are antiquated and need new evaluation.
- Factors like population densities and new industry have influenced the necessity for zoning/subdivision ordinance revision.
- This project started in June, 2007, with a public meeting at St. Pat’s hospital- 160 participants were introduced to the Duncan Associates, consultants hired to work on this project. There was discussion and feedback was gathered from participants.
- The main project website is www.zoningmissoula.com
- He noted that current zoning districts should remain the same (26-28 districts).

- Tuesday, August 28th: Kirk Bishop from Duncan and Associates will be in town visiting and will be meeting with the Planning Board.
- He offered to set up future meetings with NC's and/or CF to discuss the zoning and subdivision regulations update.
- A big priority is keeping the public informed throughout.
- A second big meeting will happen on Sept. 26th at 6pm at St. Pats hospital.
- This project was connected to the June bus tour and will be connected to the upcoming Sept. bus tour. Comments from the bus tours will be posted on www.zoningmissoula.com

Mr. Wilkins asked about the details of the citizen advisory group that will guide this project. **Mr. Landkammer** explained that an advisory group is being organized by the Mayor, OPG staff, and City Council. City Council reps have been asked to appoint representatives to serve in the advisory group (12 in total); the Mayor will appoint 12 additional advisory group members. This group's size was suggested by the consultants. The group will be composed of a diverse group of professionals and residents. This group will be the primary link to the consultants, OPG staff, and City Council. **Mr. Schneller** asked how much the project will cost. **Mr. Landkammer** stated that there were 18 RFQ's for this project, which was narrowed to 6. The project was appropriated approximately \$250,000 for a 30-month evaluation process. Duncan and Associates have been great thus far. **Ms. Schmitt** asked how feedback was being obtained from the public. **Mr. Landkammer** explained that the consultants will ultimately make the recommendations. **Ms. Hoem** asked if Mr. Landkammer can put together a one-sheet synopsis of what's happening with the project and how neighborhoods can be involved. **Mr. Landkammer** offered to put together a summary of this sort. **Mr. Landkammer's contact info:** 258-4651 and mldkammer@co.missoula.mt.us

Committee Reports

Neighborhood Volunteer of the Year Committee – Mike Hathaway

Mr. Hathaway explained that the committee received two nominations for the Neighborhood Volunteer of the Year award. The committee of Mr. Hathaway, Ms. Mitchell, and Ms. Hoem is still reviewing the nominees and hopes to have a final selection ready to present at the September CF meeting.

Bus Tour Committee – Nick Roberts

Mr. Roberts stated that the bus tour committee has only met once but has decided the date and timeframe of the event: Sept. 15th from 9:30am-12:30pm. The tour will focus on the South half of Missoula. The theme will be “city planning through a neighborhood lens.” The committee is still considering where/how to begin and end the event, including a concluding social activity. One idea was to conclude the event at the River City Roots Festival downtown, though logistics look challenging.

Unfinished Business

Adopt the Neighborhood Council “Annual Budget Reallocation Procedure” (presented at the 7-26-07 CF meeting)- Ray Aten

Mr. Aten summarized the background of the Budget Reallocation Procedure introduced at the July CF meeting. The procedure would allow unspent NC funds to be utilized by other NC's as needed, contingent on their funds being exhausted (handout explains the exact procedure). He noted that this proposal is unchanged from the proposal presented at the July CF meeting. **Ms. Hoem** wanted clarification as to how NC's should properly secure funds for the final third of the fiscal year. **Mr. Aten** replied that NC's would be asked to submit a revised budget for the final third of the fiscal to formally encumber remaining funds.

Ms. Hill moved that the Annual Budget Reallocation Procedure be accepted as presented. **Mr. Snively** seconded the motion. The motion passed unanimously.

New Business

Elect one new member to the CFLT. Ellie Hill was nominated at the July CF meeting. **Mr. Gullickson** moved to elect Ms. Hill to the CFLT. **Ms. Schmidt** seconded the motion. The motion passed unanimously.

Ongoing business

Monthly report to City Council: **Mr. Hathaway** will report the following to CC.

- Mark Landkammer's pres. (including meetings on August 28th and September 26th.)
- Bus Tour will be held on September 15, 2007.
- Fund allocation procedure summary.
- Election of **Ms. Hill** to the CFLT.

Neighborhood Updates

- Emma Dickinson – **Mr. Hathaway** has No Report
- Farviews/Pattee Canyon – **Mr. Aten:** continuing to move toward the charette event for the parks study (meeting set for September 12, 2007).
- Franklin to Fort—**Mr. Schneller:** a new committee was created to feasibility for sidewalks, gutters, and curbs. OPG may assist with CDBG funds.
- Heart of Missoula – **Ms Hill:** On September 26th, Heart of Missoula will have a Ward One debate and summer bar-b-que at the Warden House, 328 E. Pine St. Included at this gathering will be a report on possible noise abatement project. Kim Brown Campbell, President of the Historic Eastside Neighborhood Association will report on the gateway beautification and safety project where the two neighborhoods meet by the tracks in the Lower Rattlesnake. An award presentation for two Neighbors of the Year will be held (there was a tie). The NC has applied for grant funds in conjunction with the historic preservation commission of Missoula to create an education campaign, poster, and advertisement of the "10 most endangered buildings" in Missoula.
- Lewis & Clark- **Mr. Gullickson:** NC having ice cream social Thursday August 30th at 7pm at Lester Park; inviting Ward 4 candidates to attend.
- Lower Rattlesnake – No Report

- Riverfront – **Ms. Schmitt**: An independent group will be hosting a block party on the 100 block of S. 4th St. on Saturday August 25th. “Extraordinary event” at Caras Park on Labor Day September 3, 4-10 pm. A general NC meeting will be held within the next month, the date to be determined at next leadership meeting
- Moose Can Gully- **Mr. Theisen**: LT held meet on August 7th. General NC meeting to be held October 17th. Submitted bus tour sites, noting MaryLou Chigbrow as speaker. LT sent letters in support to City Council regarding the Hillview Way underpass. Website in process of being updated with Orv Chigbrow designated as webmaster.
 - Southgate Triangle – **Ms. Carpenter**: Been in touch with Councilman Childers about the tree branch brush problem in the alleys.
 - Upper Rattlesnake – **Ms. Hoem**: next NC meeting and ice cream social will be held on September 10th. Working on the Rattlesnake Comp Plan with the Lower Rattlesnake NC; residents outside of the Rattlesnake are also encouraged to participate on such issues affecting the creek and resource protection.
Rattlesnake Comp. Plan Update: There have been 7 meetings, upwards of 10-25 people regularly attending. A written summary has been compiled with OPG to update the 12 year-old neighborhood comp plan which needs updating. Ms. Hoem will be working on the Citizens Advisory Group assigned to the Zoning & Subdivision Regulations Update. LT elections will be held next month; Ms. Hoem hopes to stay on the LT and will keep CF informed.
- Grant Creek – No report
- University District – **Mr. Snively**: No Report
- Rose Park – No Report

Mr. Gullickson stated that two current Community Forum reps are candidates for City Council: Lewie Schneller (Franklin to the Fort) and Renee Mitchell (S. 39th St.). **Ms. Mitchell** will run in Ward 5 and **Mr. Schneller** Ward 6.

- City Council Report – **Mr. Wilkins**: There will be a public meeting Monday, August 27 at 7:00 pm in the City Council Chambers on the urban livestock and fowl, aka the "chicken" ordinance. Reminder that it is election time, it is important to have a candidate forum where your neighborhood can get to know candidates. The Office of Neighborhoods can assist with setting up such events. The election primary is coming up with a couple of wards having candidates running.
- **Mr. Christiansen** will moderate the next meeting on September 27th.
- **Mr. Snively** will be the moderator for October.

Adjournment

Meeting adjourned at approximately 8:30 P.M.

Respectfully submitted,

Christine Ross

Christine Ross
Secretary
City Clerk’s Office

August 23, 2007