

**Community Forum Meeting
Minutes
August 24, 2006
7:00 p.m.
Fire Station #4 Latimer St.
Moderator, Hans Christiansen**

Moderator, Hans Christiansen began the meeting at 7:04 p.m. and took roll:

Emma Dickinson – Mike Hathaway (Rep)
Farviews/Pattee Canyon – Celeste River (Alt)
Franklin to the Fort – Cryss Pinjuv (Rep)
Grant Creek – Charlie Mekeal (Rep)
Heart of Missoula – Absent
Lewis & Clark – Seth McClain (Alt)
Lower Rattlesnake – Absent
Miller Creek – Absent
Moose Can Gully – Carson Robinson (Alt)
Northside – Absent
Riverfront – Gwen Hoppe (Alt)
Rose Park – Absent
South 39th – Renee Mitchell (Rep)
Southgate Triangle – Hans Christiansen (Rep)
University District – Absent
Upper Rattlesnake – Absent
Westside – Absent
City Council Liaison – Jon Wilkins
Neighborhood Liaison – Ruth Brennan Anderson

Others Present

None

Quorum

It was announced a quorum was present

Adoption of Agenda

Hans Christiansen motioned to amend the agenda with items #4 and #5.

#4 – Mr. Christiansen asked Marty Rehbein City Clerk to discuss the budget.

#5 – Mr. Christiansen asked to discuss a meeting with the CC to discuss expectations from the CF and how to proceed. *Celeste River* moved to adopt the amended agenda. *Cryss Pinjuv* seconded the motion. None opposed. Motion passed on voice vote.

Public Comment

Hans Christiansen stated he attended the Safe Route to School meeting and the committee produced a map that locates the homes where the children live. They will be working on safe routes to the school, and they plan to install this system with all public schools.

Marty Rehbein, City Clerk, updated the committee regarding the recruitment process for a new Office of Neighborhood Liaison. She stated the city solicited applications and received 20 interested applicants. A panel was selected to interview applicants and it includes Marty Rehbein, City Clerk; Ruth Anderson, Office of Neighborhood Liaison; Jon Wilkins, Neighborhood Network; Dave Strohmaier, City Council; and Ginny Merriam, Communications and a Community Forum representative.

Approval of Minutes

Carson Robinson made a motion to approve the minutes of June 22, 2006. Charlie Mekeal seconds the motion. None opposed. Motion passed on a voice vote.

Special Orders

No report

Announcements

Ruth Anderson: The Community Forum budget is \$300.00. The small project balance starts at \$2,680.00.

The Neighborhood Network meeting will be September 7, 2006 at the Press box from noon to 1:00 pm., and they meet on the 1st Thursday of every month. They will be discussing zoning overlays.

CF Info.

The CF voted to support the neighborhood on Norman's Lane to hide the utility pods, and Ruth Anderson stated she wrote a letter to Ken Nie a developer and Northwestern Energy regarding the unattractive pods. Northwestern Energy wrote back and explained it is not their responsibility. Ken Nie explained to Ms. Anderson he will pay half of the cost with the neighborhood to have them moved. Since then, there have been many more installed and moving the pods have become more expensive.

Ms. Anderson thanked everyone who attended the Neighborhood Volunteer Award potluck.

NC Info.

Ms. Anderson asked for the dates and time of the fall general meetings.

CF House Keeping

Ms. Anderson asked for a moderator for November CF meeting.

The next CF meeting is September 28th at Fire Station #4, Latimer St.

Presentations

No Report

August 24, 2006

Committee Reports

Extraordinary Events Committee (Ogren Park at Allegiance Field)

Gwen Hoppe stated at the last meeting there was an election and Matt Ellis was elected to be the chairperson and Ellie Hill was elected to be the secretary. Riverfront neighborhood is concerned with future events and loud sound. She stated the committee wants to appoint an independent person to monitor the sound at future events and report to the committee. She stated the minutes from the committee meetings will be reported on their website.

Neighborhood Project Fund Committee:

Hans Christiansen reported on a small grant was requested to beautify a section located at the intersection of Missoula Ave. and Van Buren. He commented on conditions regarding a sidewalk and bike path. **Renee Mitchell** moved to approve the small grant with conditions. **Hans Christiansen** seconded the motion. None opposed. Motion passed on a voice vote.

Hans Christiansen reported a small grant was requested to pay part of the fees to Beach Transportation for the fall bus tour. **Celeste River** motioned to accept a \$200.00 grant to pay Beach Transportation. **Renee Mitchell** seconded the motion. None opposed. Motion passed on a voice vote.

Renee Mitchell stated a small grant was requested to purchase one plaque to present to the outstanding volunteer of the year, and one to hang at city hall and have plates and dates of the award winner. She stated the plaques will cost \$175.00. **Cryss Pinjuv** motioned to accept the small grant to purchase award plaques. **Charlie Mekeal** seconded the motion. None opposed. Motion passed on a voice vote.

Bus Tour Committee:

Hans Christiansen stated the fall bus tour will be touring the north side of the city on September 7, 2006 at 5:00 pm and stated Ms. Anderson and Mr. Christiansen will plan a route to view sites. **Celeste River** reported the theme of the bus tour is Missoula Revealed: "We like it here." She reported the bus tour expenses; including the cost of the bus, food and beverages totaled \$780.00. **Cryss Pinjuv** moved to accept the committee's recommendations for the bus tour. **Carson Robinson** seconds the motion. None opposed. Motioned passed on a voice vote.

Training Committee:

Hans Christiansen stated the training committee will be meeting with the Upper Rattlesnake neighborhood on August 29th and asked if anyone wants to be on the committee to attend the meeting at Rattlesnake Gardens at 6:00 pm. Mr. Christiansen stated the neighborhood is an old established neighborhood and the new people attending the general meetings requested help to re-establish.

Ruth Anderson stated the Northside/Westside Leadership Team will be meeting Monday, August 28th at 7:00 pm., 819 Stoddard St. All CF members that are interested in training are welcome to attend.

Neighborhood Volunteer of the Year Award Committee:

Renee Mitchell reported Mike Hathaway, Cryss Pinjuv, Mark Fitzgerald and Renee Mitchell are committee members and Mr. Fitzgerald moved outside the city limits and will not be participating. She stated the nominations for the volunteer award was due by July 14th and they received five nominees. She stated the decision was very difficult and two people rated very high on the matrix and the intensity of their work. The person selected will participate with a presentation by Mayor Engen at a City Council meeting and a proclamation made in honor of the neighborhood volunteers. Pictures will be taken and presented in the Missoulian to illustrate how people do care and make Missoula a better place. **Celeste River** moved to accept the committee's decision for the volunteer of the year. **Charlie Mekeal** seconded the motion. None opposed. Motion passed on a voice vote.

Unfinished Business

A call for each N.C. and the C.F. to create a list of accomplishments & activities to be presented:

Renee Mitchell presented a form to report neighborhood projects, accomplishments, activities and changes that have taken place in each neighborhood influenced by NC members. She stated the improvements in the South 39th neighborhood, includes the new stop light at 39th St. and Reserve St., and playground improvements at Honeysuckle Park. She stated the reports will be publicized to show the public and encourage people to get involved.

New Business

Nomination & vote on Community Forum representative for Neighborhood Liaison interview team: **Ruth Anderson** stated there is a space for the CF to include a person on the interview panel for a new liaison. **Hans Christiansen** expressed an interest and stated he participated in a similar process and would like to do it again. Cryss Pinjuv moved for Mr. Christiansen to participate with the interviewing process representing the CF. Celeste River seconded the motion. Motion passed on a voice vote.

Community Forum Leadership Team nominations:

Hans Christiansen stated anyone can be nominated for the CFLT and would like to get seven nominees and four or five could participate on any occasion. He stated there are three currently on the leadership team which includes Hans Christiansen, Renee Mitchell and Greg Gullickson. New nominees include Ray Aten, Mike Hathaway, Sheila Mischke and Carson Robinson. The elections will take place at the September 28th CF meeting.

Establish Neighborhood Council Boundary Change Committee to establish new Community Forum Policy:

Hans Christiansen explained the current process of changing boundaries if two neighborhoods want or have a need to change their boundaries. The CF approves the boundaries if the neighborhoods agree. Currently Franklin to the Fort is interested in splitting into two NC's, but ordinance doesn't offer guidance. **John Salmonson** Franklin to the Fort stated he has been involved with the organization of the boundary change. He discussed section 7 (C) and (D) of the City of Missoula ordinance 3288 and suggested clarification. The committee discussed methods of notifying the citizens of the neighborhoods to discuss the boundary change. **Hans Christiansen** suggested forming a new committee to establish new CF policy. Volunteers

include Hans Christiansen, Cryss Pinjuv, Jon Wilkins, Ray Aten, Mike Hathaway, Charlie Mekeal and John Salmonson. Ms. Anderson will email an invitation to the NCLT to notify them of the meeting on September 8, 2006, 6:00 pm at the Bethel Baptist Church. **Mr. Christiansen** suggested discussing and set policies. **Marty Rehbein** suggested researching surrounding cities to gather information of boundary change policies.

Budget Changes

Marty Rehbein stated the CC voted to approve half of CF request for mailings to NC's. The CF requested enough funding to mail a four page newsletter two times a year. The CC approved one newsletter a year and stipulated it be apportioned to the population of each NC. The allocation is approximately \$10,000.00 to produce a four page newsletter and be mailed. The request for an additional \$800.00 to fund another NC to compliment the split of Franklin to the Fort was not successful and they did not fund a full time Neighborhood Liaison. The CC revised the yearly \$20,000.00 project fund by taking \$2000.00 and adding it to the CF budget. The CC allocated \$18,000.00 for large grants and specified the CF could use the \$2000.00 for small grants or as they wish. The CC stated the inactive NC funds could be pooled with the active neighborhoods and the CF will decide how the funds should be allocated back into the neighborhoods. She suggested the CFLT add this item to their agenda to discuss the funding and make recommendations to the CF.

Discussion of how CC wants the CF to proceed:

The CF discussed forming a committee to coordinate with the CC regarding their expectations for NC's and CF. Charlie Mekeal, Hans Christiansen and Cryss Pinjuv were elected to be on the committee.

Ongoing business

Monthly report to CC:

Suggested reports to report to the CC are the volunteer award potluck, liaison interview panel, all action items, neighborhood accomplishments, boundary change committee, funding awarded for mailings and an interest in forming a committee to coordinate with the CC regarding expectations. Cryss Pinjuv motioned to submit the report. Seth McClain seconded the motion. None opposed. Motion passed on a voice vote.

Neighborhood Updates

Neighborhood updates were reported.

- Farviews/Pattee Canyon – Celeste River – There will be a September leadership meeting for fall general meeting, They will work with the Lewis & Clark NC to organize a candidate forum.
- Franklin to the Fort – Cryss Pinjuv – Franklin to the Fort infrastructure and planning committee will meet Thursday Sept. 14, 2006 at 7:00 pm. and the leadership team meets the 1st Tuesday of the month at Bethel Baptist Church at 7:00 pm.
- Emma Dickinson – MikeHathaway – No report
- Moose Can Gully-Carson Robinson – The Moose Can Gully NC meeting will be on Oct. 17, 2006 at 7:00 pm at the Alliance Church.
- South 39th – Renee Mitchell – A leadership team meeting will be held Aug. 31st at 7:00 pm at the Fire Station #3.

- Grant Creek – Charlie Mekeal – The casino proposal and the purchase of land north of Sevenar store is still unknown.
- Lewis & Clark – No report
- Riverfront – Gwen Hoppe – There will be a leadership team meeting Thursday Sept. 7th at Joanna Yardley's house.
- Southgate Triangle - Hans Christiansen – They are still focusing on their neighborhood parks. There are no additional reports.
- City Council – Jon Wilkins – No report
- Ms. Anderson requested a volunteer to moderate September CF meeting.

Adjournment

Hans Christiansen Adjourned the meeting at 9:10 P.M.

Respectfully submitted,

Kelly Elam

Kelly Elam
Secretary
City Clerks Office