

**Community Forum Meeting
Notes
July 27, 2006
7:00 p.m.
Fire Station #4 Latimer St.
Moderator, Ray Aten**

Moderator, Ray Aten began the meeting at 7:02 p.m. and took roll:
Emma Dickinson – Mike Hathaway (Rep)
Farviews/Pattee Canyon –Ray Aten (Rep)
Franklin to the Fort – Absent
Grant Creek – Absent
Heart of Missoula–Absent
Lewis & Clark– Absent
Lower Rattlesnake– Absent
Miller Creek– Absent
Moose Can Gully – Carson Robinson (Alt)
Northside – Absent
Riverfront – Sheila Mischke (Rep)
Rose Park – Diana Garrett (Alt)
South 39th – Renee Mitchell (Rep)
Southgate Triangle –Hans Christiansen (Rep)
University District – Absent
Upper Rattlesnake – Absent
Westside – Nicole Newman (Rep)
City Council Liaison – Jon Wilkins
Neighborhood Liaison - Ruth Brennan Anderson

Others Present

None

Quorum

No quorum

Adoption of Agenda

No quorum

Public Comment

None

Approval of Minutes

No quorum

Special Orders

No report

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Announcements

Ruth Anderson: The Community Forum budget is \$300.00. The small project balance starts at \$2,680.00.

At July's Neighborhood Network meeting the LGSC discussed N.C.'s and Ward boundary proposals. The N.N. meets on the 1st Thursday of the month from noon to 1:00 at the Press Box.

City Info.

County Health Dept. MOVE Missoula – Move Missoula is gearing up to work with Neighborhood Councils on neighborhood walking routes and other neighborhood health promotion ideas. Contact Greg Oliver, Health Promotion Director 258-3686 or move website www.comissoula.mt.us/healthpromo/MOVE.htm

Parks Dept. started construction of the South Hills Trail project on July 13th.

I had announced via email that City Council did not add a full time Liaison or an additional \$800.00 for a new NC in the Franklin area nor additional funds for newsletter mailings.

Community Information

July 31st the Community Dispute Resolution Center (CDRC) kicks off their benefit raffle at their Ice Cream Social to be held at Caras Park from 5-7 pm the Mayor will serve ice cream; Monte and Ollie Osprey will be there to greet the kids.

Historic Eastside NA will hold its annual Summer BBQ on Thursday August 17th 6:00 pm at 328 East Pine St. (Ellie Hill has more info.)

NC Info.

Missoula Urban Demonstration project is looking for N.C.'s that know of small neighborhood projects that need attention. Interested N.C.'s should contact MUD (721-7513.)

Missoula Outreach a Ministry of Clark Fork City Church 532-7706 (Beth Pullman) high school age kids volunteering in Missoula neighborhoods on 1st & 3rd Saturdays from 10 to noon.

Office of Neighborhoods

Save the date!!! August 23rd 6:00 pm Bonner Park – Office of Neighborhoods will be hosting a celebration/recognition potluck for all NCLT volunteers & their families. The Office of Neighborhoods will be seeking money & in-kind donations to pay for the picnic style main course and beverages. As with any traditional potluck, we'll be asking NCLT families to bring their favorite dish (whether its salad, dessert, or favorite store bought) and make sure you bring the recipe to share! The kids can play at the spray ground and Parks & Rec. will organize kid's events. It's summer and it's time to celebrate the NC volunteer efforts! So save the date- It's not just another meeting, it's a celebration—more event details to come.

Ms. Anderson announced her resignation and stated she will continue through the end of August.

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CF House Keeping

Asked for a moderator for August and future months.

The next CF meeting is August 24th at Fire Station #4, Latimer St.

Presentations

Laval Means: Senior Planner, Office Planning and Grants stated there have been improvements with the Agency Review Draft of Proposed Town Lot Development Standards. She stated there have been changes and wanted to address the C.F. with the changes and improvements and discuss their interests and concerns. In April 2006, C.C. initiated a request for an amendment to the Missoula City Zoning Regulations, too add a chapter titled Town Lot Development Standards. For two years the Plat Annexation Zoning (PAZ) Committee and OPG staff has been working to amend City codes and regulations to address interests and concerns raised over the Planned Neighborhood Cluster regulations. Ms. Means stated OPG has received interests and concerns and summarized a list which includes: 1. A need to provide increased options for development of single-family homes and for homeownership in multi-dwelling and duplex zoning districts; 2. An assurance that existing density limitations in zoning districts will be held inviolate (These standards would not be applicable in single-family zoning districts.); 3. Clearly articulated standards that ensure compatibility of new development with existing neighborhoods; 4. Definition of the circumstances under which undersized lots that predate zoning regulations may be developed; 5. An effective process for neighborhood involvement; 6. Right to appeal. Ms. Means discussed the sections of the Town Lot Development Standards draft which includes; Intent, Applicability, Town-Lot Development, Defined, Development Standards, Procedure, Submittal Requirements and Definitions. She presented a colored table working draft of Town – Lot Background Information for PAZ Consideration and Comparison of Zones for Overall Parcel Size and Density and explained the contents. She stated OPG drafted a more explicit and detailed standards to help guide new projects. She presented a flowchart TLD Draft Review Process; Applicant's Perspective and discussed each group. The groups include: Submit Intake Form, Attend pre-application Meeting with Zoning Officer, Submit Formal Proposal for Certification of Completeness, Submit Formal Proposal to Neighborhood and Post Notification and Mail Meeting Notices, Hold Neighborhood Meeting, Collect Comments, Consider Design Modifications Based on Comments, Submit Final Application Including Response to Neighborhood Comments, Await Determination from Zoning Officer and Issuance of ZCP, Conditions, or Denial and Applicant may appeal Zoning Officer's decisions to DRB regarding Standards or BOA, and regarding Zoning Officer's Decision. She explained the TLD draft review process from a neighborhood perspective which includes: Receives formal proposal, Attends neighborhood meetings, Submits comments, Awaits zoning officer's decision and Appeal zoning officer's decisions. **Jon Wilkins:** stated there are several problems with the draft regarding neighborhoods and affordability; there was discussion. The forum discussed the minimum overall parcel size for town-lot development. **Ms. Means** discussed TLD Draft Process – Zoning Officer's Perspective and includes: Receives intake form, Holds pre-application meeting with applicant, Receives formal proposal, Reviews and certifies formal proposal for completeness, Attends neighborhood meetings, Collects comments, Reviews final application, Determines compliance with intent and standards; considering neighborhood comments, Lists comments used to require design modification, Coordinates with applicant regarding Design modifications and Determines whether a ZCP is issued, conditioned or denied.

Committee Reports

Extraordinary Events Committee (Ogren Park at Allegiance Field)

Sheila Mischke: stated the rock/country band played at the Ogren Park at Allegiance Field and half of the neighborhood approved the situation. The other half of the neighborhood had a few problems with noise and people moving the barriers to drive through the streets and park in resident's yards. The committee is meeting and working with Matt Ellis. Communication is better and she will report future events. **Ms. Anderson** stated the Mayor's Office is developing a website for the Extraordinary Events Committee to report meetings.

Neighborhood Project Fund Committee:

Hans Christiansen: stated there was one small project that has been submitted and has been set aside at this time because it is dated for January 2006 and didn't find it an emergency.
(Inaudible)

Bus Tour Committee:

Ms. Anderson: stated the deadline is August 11, 2006 for the neighborhoods to submit who will be riding the bus and what sites they want to visit. She stated the neighborhoods consist of the north side of town including Riverfront and Rose Park. The bus tour is set for September 7, 2006 and the committee will be determining the route, and she reminded everyone to contact their Leadership Team members to request and submit those sites.

Training Committee:

Hans Christiansen: stated he spoke with Marty Rehbein and discussed training new members in the neighborhoods and the operations of the city. He has been helping the neighborhoods with updating their by-laws. He stated if anyone is interested in certain sections; contact him and he will help them.

Neighborhood Volunteer of the Year Award Committee:

Renee Mitchell stated the deadline passed and she received nominations and letters of recommendation for the volunteer award. She has not been able to review them, but will contact Cryss Pinjuv, Mike Hathaway and Mark Fitzgerald to discuss and rate the nominations. She stated all nominations will be honored at the August 23, 2006 potluck picnic and all volunteers will be recognized.

Unfinished Business

A call for each N.C. and the C.F. to create a list of accomplishments & activities to be presented to Local Government Study Commission & the press:

Ms. Mitchell: stated the next packet that is sent to the N.C's will include a form with headings and the forms need to be filled out and return to her. The information on the forms will produce accomplishments regarding history of neighborhood improvements.

New Business

Community Forum Leadership Team nominations (nominations this meeting; elections at August meeting) – Greg Gullickson: asked if there has to be a quorum to proceed with nominations.

Ms. Anderson: stated the nomination is a two step process and the C.F. would not be able to vote without a quorum. **Mr. Gullickson:** read the by-laws regarding nominations and voting without a quorum.

Establish Neighborhood Council Boundary Change Committee:

Hans Christiansen: stated the C.F. has practiced a policy to not get involved with the neighborhoods business. The Franklin to the Fort neighborhood is undergoing boundary changes and there is dissention regarding the boundaries. The CC does not have a policy establishing new neighborhoods or boundary changes. The by-laws state if a neighborhood would like to change their boundaries; the neighborhoods get together and discuss the changes and when changes are established the C.F. will approve the changes. Mr. Christiansen stated he asked the C.C. to form a committee that includes C.F., C.C. NCLT and N.C. members to discuss and find a solution with dividing neighborhood boundaries. **Mr. Wilkins:** stated during budget time Ed Childers requested \$800.00 for the new neighborhood and it was voted down. **Ms. Anderson:** stated the C.C. referred the general topic to committee which is the Administration and Finance Committee to discuss a process for boundary changes and funding, at this time it has not been placed on the agenda. She stated she will notify everyone by email to let them know when it will be on the agenda to be heard.

Ongoing business

Monthly report to CC:

No quorum

Neighborhood Updates

Neighborhood updates were reported.

- Moose Can Gully-**Carson Robinson** stated there will be a leadership team meeting on August 14th and will have a N.C. general meeting in mid October.
- Westside – **Nicole Newman** stated there will be a leadership team meeting in August and they had a general meeting in July and discussed the neighborhood plan.
- Riverfront – **Sheila Mischke** stated there was no leadership team meeting in June but they are in contact using email. They are observing the Millsite Development project, working on the Community Garden using the small grant and they are monitoring the situation with Playball Missoula and they are keeping track of the attendance.
- Southgate Triangle - **Hans Christiansen** stated there was a leadership team meeting July 12th and they submitted a nomination for a volunteer of the year. There will not be a leadership team meeting in August because parking is difficult due to the fair. The leadership team will meet in September.
- Farviews/Pattee Canyon – **Ray Aten** stated "city parks" has been the main topic in their neighborhood. He stated the sale of a small portion of High Park went through and the neighbors will have legal access to the park. They had a successful ice cream social with good discussion.
- South 39th – **Renee Mitchell** stated the neighborhood suspended activity over the summer and the leadership team will meet on August 9th.
- Rose Park – **Diana Gharrett** stated the leadership team has two new members which makes the team stronger. They discussed the bus tour and high lighted several areas to visit. They are observing the Café Dolce project that is being built and is looking forward to future meetings conducted at the business. They are observing the Triangle park beautification project.

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- Emma Dickinson – **Mike Hathaway** stated there was a July N.C. meeting and attendance was low and accomplished nothing; they will meet again in October.
- City Council – **Jon Wilkins** stated the C.C. did not approve a full time Liaison for the Office of Neighborhoods, or the extra funding for mailings. The reason the position was not approved was because the city is over budget and there are other priorities, but the budget has not been voted on at this time. The neighborhoods have not had a raise in 10 years and he is asking for a consensus to attend the Monday night meeting at city hall, and during public comment; state the importance of N.C's. The N.C's are a top priority and they are mandated by Charter and funded. The next meeting will be August 7, 2006 and maybe there is a chance it could make it to the budget committee for re-discussion.
- **Ms. Anderson** requested a volunteer to moderate August CF meeting. Hans Christiansen volunteered to moderate Augusts' meeting.

Adjournment

Ray Aten Adjourned the meeting at 8:45 P.M.

Respectfully submitted,

Kelly Elam

Kelly Elam
Secretary
City Clerks Office